

**BOARD OF EDUCATION**

Borough of Manasquan

*The Reorganization, Combined Committee of the Whole and Regular Board of Education meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, January 7, 2025.*

*Dr. Crawley called the meeting to order at 6:00 p.m. and read the Opening Statement.*

*Roll Call*

**1. Call to Order** (by Dr. Peter Crawley, School Business Administrator/Board Secretary)

Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press, and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Pledge of Allegiance*

**2. Pledge of Allegiance**

*Dr. Crawley asked that everyone stand for the Pledge of Allegiance.*

*Dr. Crawley administered the Oath of Office to the newly elected members of the Manasquan Board of Education and the appointed sending district representatives.*

*Oath of Office*

**3. Oath of Office**

- Jaime Malone
- Alexis Pollock
- Anthony Carnahan (Spring Lake Heights)
- Paraskevi Cavanagh (Lake Como)

*Dr. Crawley asked for Roll Call.*

*Roll Call*

**4. Roll Call**

<i>Bruce Bolderman</i>	<i>Mrs. Cavanagh (Belmar)</i>	<i>Mr. Pellegrino - absent</i>
<i>Donna Bossone – absent</i>	<i>Mr. Dibble</i>	<i>Mrs. Pollock</i>
<i>Mr. Carnahan (Spring Lake Heights)</i>	<i>Mr. Loffredo</i>	<i>Mr. Sorino</i>
<i>Mr. Cattani</i>	<i>Mrs. Malone</i>	

*Also Present: Mr. Goodall, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Mr. Jesse Place, Assistant Superintendent of Schools; Tara Tholen-Lobel, Recording Secretary; Gabrielle Pettineo, Board Attorney.*

**QUORUM REACHED**

*Dr. Crawley reviewed the results of the November 5, 2024 election.*

*Election Results*

**5. Results of Election: November 5, 2024**

**A. Board of Education Candidates**

(3) 3-year full terms

Donna Bossone	2,471 votes
Jaime Malone	2,217 votes
Alexis Pollock	2,072 votes
	89 votes (write-in)

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Donna Bossone, Jaime Malone, and Alexis Pollock were elected as members of the Manasquan Board of Education to Three Year Full Terms.

**2025 Manasquan Board of Education**

**Board Members**

Bruce Bolderman  
Donna Bossone  
Eugene Cattani  
William Dibble  
Joseph Loffredo  
Jaime Malone  
Thomas Pellegrino  
M. Alexis Pollock  
Alfred Sorino

**Term of Office**

January 2024 – December 2026  
January 2025 – December 2027  
January 2024 – December 2026  
January 2024 – December 2026  
January 2023 – December 2025  
January 2025 – December 2027  
January 2023 – December 2025  
January 2025 – December 2027  
January 2023 – December 2025

*2025 Board of  
Education  
Roster*

*Dr. Crawley opened the floor for nominations for the President of the Manasquan Board of Education for the year 2025.*

**MANASQUAN/SENDING DISTRICT**

*Mr. Cattani nominated Alexis Pollock for the position of President. Dr. Crawley asked if there were any additional nominations. Seeing none, he closed the floor to nominations for the position of President and asked for a roll call vote appointing Alexis Pollock to the position of President.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (2) Mrs. Bossone, Mr. Pellegrino*

*MOTION CARRIED*

- 6. To nominate and elect a **President** of the Manasquan Board of Education for the period beginning January 7, 2025 and ending at the next organization meeting of the Board of Education.

*Dr. Crawley turned the floor over to Mrs. Pollock to proceed with the meeting.*

- 7. To nominate and elect a **Vice-President** of the Manasquan Board of Education for the period beginning January 7, 2025 and ending at the next organization meeting of the Board of Education.

*Mrs. Pollock opened the floor for nominations for the position of Vice President of the Manasquan Board of Education for 2025.*

*Mrs. Pollock nominated Fred Sorino for the position of Vice President. Seeing no additional nominations, Mrs. Pollock asked for a roll call vote approving Mr. Sorino to the position of Vice President.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (2) Mrs. Bossone, Mr. Pellegrino*

*MOTION CARRIED*

*Mrs. Pollock read the Mission Statement and the Statement to the Public.*

**8. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with the community.

*Nominations  
and Election  
for the Office  
of President  
and Vice  
President of the  
Board of  
Education*

*Mission  
Statement*

**9. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

*Mrs. Pollock turned the floor over to Mr. Goodall for presentations.*

**10. Presentations**

- **High School Students of the Month**
  - **Freshman – Ayelen Guzman Martinez**
  - **Sophomore – Amelia Bramley**
  - **Junior – Delia Gilmore**
  - **Senior – Jessica MacKown**

*Mr. Goodall introduced and congratulated the Manasquan High School Students of the Month. He read a short synopsis of their accomplishments and presented them with Certificate of Commendation, personalized medals, and Wally Bucks.*

- **High School Teacher of the Month – Chryseis McHugh**

*Mr. Goodall congratulated Chryseis McHugh, the Manasquan High School Teacher of the Month, selected by Jessica MacKown. Mrs. McHugh was presented with a Certificate of Commendation, a personalized medal, and Wally Bucks.*

- **MES Girls Cross Country Team**

*Mr. Goodall congratulated the Manasquan Elementary School Girls Cross Country Team on their accomplishments this season. Mr. Goodall called the team up and presented them each with a Certificate of Commendation, personalized medal, and Wally Bucks.*

- **MES Girls Soccer Team**

*Mr. Goodall congratulated the Manasquan Elementary Girls Soccer Team on their accomplishments this season. Mr. Goodall called the team up and presented them each with a Certificate of Commendation, personalized medal, and Wally Bucks.*

- **MHS Gymnastics Team**

*Mr. Goodall congratulated the Manasquan High School Gymnastics Team on their accomplishments this season. Mr. Goodall called the team up and presented them each with a Certificate of Commendation, personalized medal, and Wally Bucks.*

- **MHS Field Hockey Team**

*Statement to the Public*

*Presentations*

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Mr. Goodall congratulated the Manasquan High School Field Hockey Team on their accomplishments this season. Mr. Goodall called the team up and presented them each with a Certificate of Commendation, personalized medal, and Wally Bucks.

➤ **Five Minute Break**

Dr. Crawley introduced a representative from Robert A. Hulsart Group to give the results of the 2023-2024 Audit.

- **Robert A. Hulsart, Jr. of Robert A. Hulsart and Company – 2023-2024 Audit Presentation**

**11. Public Comment on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mrs. Pollock closed the public forum on Agenda Items. Mrs. Pollock opened the second public forum on any topic agenda or otherwise.

**12. Public Forum**

Mrs. Pollock closed the second public forum seeing no comment from the public.

**13. Committee of the Whole**

- New Jersey School Board Association Delegate and Alternate Delegate

Mrs. Pollock asked for volunteers to serve as the NJSBA Delegate and Alternate Delegate. Ms. Pollock nominated Mr. Cattani as the NJSBA Delegate and Mr. Dibble as the Alternate Delegate.

- **Curriculum Instruction and Technology**
  - QSAC Instruction & Program Equivalency Waiver

Mr. Goodall turned the floor over to Mr. Place to provide an update on QSAC.

- **Facilities**
  - Construction Update

Mr. Goodall turned the floor over to Dr. Crawley to provide a construction update.

Mr. Crawley asked the board to complete and sign the Acknowledgement of School Board Ethics and asked the newly elected board members to sign their Oath of Office prior to leaving the meeting.

Dr. Crawley provided an update on construction and presented pictures of the progress.

Presentations,  
Continued

Public  
Comment on  
Agenda Items

Public Forum

Committee of  
the Whole

Curriculum  
Instruction &  
Technology

Facilities  
Update

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**14. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of December 17, 2024. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

*Mrs. Pollock asked for a motion to accept and approve the minutes.*

*A motion was made by Mr. Loffredo, seconded by Mr. Bolderman, to accept and approve the minutes as specified in Item #14.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (2) Mrs. Bossone, Mr. Pellegrino*  
*MOTION CARRIED*

*Mrs. Pollock asked for a motion to approve Manasquan General Items #15 - #16.*

*Motion was made by Mr. Loffredo, seconded by Mrs. Malone, to approve the Manasquan General Items #15 - #16,*

*Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absent (2) Mrs. Bossone, Mr. Pellegrino*  
*MOTION CARRIED*

**MANASQUAN**

**Professional Days**

**15. Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 1**.

**Student Action**

**Field Trips**

**16. Recommend** approval of the field trips, as per **Document 2**.

*Mr. Pollock asked for a motion to approve Manasquan/Sending District Items #17 - #59.*

*Motion was made by Mr. Bolderman, seconded by Mrs. Malone, to approve the Manasquan/Sending District Items #17 - #59.*

*Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (2) Mrs. Bossone, Mr. Pellegrino*  
*MOTION CARRIED*

**MANASQUAN/SENDING DISTRICT**

**17. Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$2,253,865.71** for the month of **JANUARY, 2025** be approved. Record of checks (**#56489** through **#56527**), and distributions are on file in the Business Office;

Confirmation of **Bills (Current Expense)** for **DECEMBER, 2024** at **\$3,197,450.02** and checks (**#56199** through **#56488**);

Purchase orders for the month of **December 2024** be approved, as per **Document A**

*Acceptance of Minutes*

*Manasquan General Items #15 - #16*

*Manasquan / Sending District Items #17 - #59*

*Current Expenses*

*Conf. of Bills (Current Expenses)*

*Purchase Orders, Doc. A*

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18. **Resolution:** to authorize the days, times and place of Board meetings and advertisement thereof, pursuant to the Open Public Meetings Law, C.231, P.L. 1975, in accordance with **Document B.**
19. **Resolution:** to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarian ending at the next organization meeting of the Board of Education.
20. **Resolution:** to approve the “sample” cover pages for the Regular Open Business Meeting, as per **Document C.**
21. **Resolution:** to designate *The Coast Star*, *The Asbury Park Press* and *The Star Ledger* as the official newspapers of the Manasquan Board of Education until the next organization meeting of the Board of Education.
22. **Resolution:** to approve the Manasquan Board of Education RFP/ Competitive Contracting Schedule, as per **Document D.**
23. **Resolution:** to appoint the following persons to positions specified for the period beginning January 7, 2025 and ending at the next organization meeting of the Manasquan Board of Education:

- Public Agency Compliance Officer (P.A.C.O): Pete Crawley
- Right to Know Officer: Matthew Hudson
- District Purchasing Agent & State Contract Purchasing Agent  
Purchasing Agent Pete Crawley
- Custodian of Government Records & Public  
Access to Records: Tara Hudson
- Custodian of Personnel Records: Jesse Place
- Treasurer of School Monies: Patricia A. Christopher - \$4,500
- AHERA Coordinator & Asbestos Management  
Officers to work with Environmental  
Connection: Matthew Hudson
- District Vehicle Coordinator: Pete Crawley
- Indoor Air Quality designated district persons  
to work with Michael McGuiness of RK  
Occupational & Environmental Analysis Inc.: Matthew Hudson
- Bloodborne Pathogens designated district  
persons: Jill Lebret  
Tricia Cassidy
- PEOSHA designated district person: Pete Crawley  
Matthew Hudson
- Americans With Disabilities designated  
district person: Lesley Kenney
- Child Nutrition/Wellness designated  
district person: District Level: Pete Crawley  
Building Level: Matthew Kukoda or designee –  
MHS  
Jaelyn Puleio or designee – MES PK-4  
Megan Manetta or designee – MES 5-8
- District Homeless Liaison: Lesley Kenney
- Compliance Officer/Committee Coordinator under

*BOE Meeting  
Schedule, Doc. B*

*Roberts Rules of  
Order*

*Sample Agenda,  
Doc. C*

*Official  
Newspapers*

*RFP / Comp.  
Contracting  
Schedule, Doc.  
D*

*Appointment of  
District  
Positions*

Under P.L. 94-142 Sec. 504 NJ Rehabilitation Act 1973: Matthew Kukoda –

*Appointment of District Positions, Continued*

8

Jaclyn Puleio – MES PK-4  
Megan Manetta – MES 5-

- Basic Skills Instruction Person & Representative: PK-4  
Jaclyn Puleio – MES  
Megan Manetta – MES 5-8  
Craig Murin – MHS
- Affirmative Action Officer/Gender Equality Officer Officer/Title IX: Donald Bramley
- Affirmative Action Officer for Contracts: Pete Crawley
- Chemical Hygiene Officer: Craig Murin
- Safety & Health designated district persons: Pete Crawley or designee
- IPM Coordinator: Matthew Hudson
- SEMI Coordinator: Cindy Cimino
- IDEA Coordinator: Cindy Cimino
- ESEA Coordinator: Rick Coppola
- ML Coordinator: Megan Manetta
- Anti-Bullying Coordinator: Craig Murin
- Anti-Bullying Specialist: Leigh Busco - MHS & MES
- School Safety Specialist: Tim Clayton

**24. Resolution:** To determine that there exists a need for the Professional Services of a Public School Accountant, a School Physician, Athletic Team Physicians, Architect, Attorneys, a Bond Counsel, a Financial Advisor, a Medical Waste Service, Insurance Agents, Construction Management Company, and Physical and Occupational Therapists; and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified for a period beginning on January 7, 2025 until the next reorganization meeting of the Manasquan Board of Education unless otherwise noted: All contracts will be reviewed by the board solicitor prior to execution.

*Professional Services*

- Robert A. Hulsart & Company, Public School Accountant, \$12,500 (2024-2025 audit), January 2025 – June 30, 2025.
- Orthopaedic Institute - Brielle Orthopaedics, a division of ORTHO NJ, Dr. G. Gonzalez, Dr. M. Melendez, Dr. W. Gallagher, Dr. T. Sargent, as School Physicians, in the amount of \$13,000.00 (inclusive of 300 physicals, over 300 billed at \$20 per unit)
- Kenney, Gross & Kovats, LLP, School Board Attorney, \$150.00 per hour.
- McManimon, Scotland & Baumann, LLC, Bond Counsel, as per fee schedule, January 2025 – June 2025.
- Phoenix Advisors, LLC, Financial Advisor, as per fee schedule, when needed.
- Sterecycle, Inc., Medical Waste Transporter, as per pick-up schedule.
- Boynton & Boynton, Property/Liability Insurance Agent of Record, January 2025 – June 30, 2025.
- Brown & Brown Benefit Advisors, Medical Benefits Agent of Record, at the annual commission rate of \$50,000.
- AA Physical Therapy at a rate of \$100 per hour.

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- New Road Construction Management Company

*Extraordinary  
Unspecifiable  
Professional  
Services*

**25. Resolution:** To determine that there exists a need for Extraordinary Unspecifiable Professional Services of an Asbestos Consultant, a Right to Know and Hazard Communication Standard Program Services provider, an Indoor Air Quality Consultant, a Safety Inspector/Repair Consultant, Integrated Pest Management Contractor, Construction Management Company, and Cooperative Bidding Services and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified from January 7, 2025 until the next reorganization meeting of the Manasquan Board of Education unless otherwise noted:

- Environmental Connection Inc., as AHERA consultants, at a cost for an AHERA Six Month Inspection of the facilities at \$800 per inspection and as per fee schedule for monitoring and surveillance of asbestos. Rates for other services will be agreed upon before projects are undertaken.
- Environmental Connection Inc., to provide comprehensive New Jersey Department of Health required Right to Know (RTK) and Hazard Communication Standard Program Services, as per proposal on file in the board office, in the total annual cost estimate of \$4,680.00.
- Corby Associates, Inc., Mr. Ryan Miller, designated person, as per fee schedule. Rates for other services will be agreed upon before projects are undertaken for inspection/repair of bleachers, gym and playground equipment.
- Safe Schools Integrated Pest Management, contractors, at a rate agreed upon before projects are undertaken for IPM.
- Alliance for Competitive Telecommunications (ACT), cooperative purchasing of telecommunications services.
- Alliance for Competitive Energy Services (ACES), cooperative purchasing of natural gas and electric services.
- New Road Construction Management, Mr. Rob Notley, designated person, as per fee schedule.
- Omnia Partners National Purchasing Cooperative
- Hunterdon County ESC Purchasing Cooperative
- County of Bergen Cooperative Pricing System

*Tax Shelter  
Annuity  
Companies*

**26. Resolution:** To approve the following Tax Shelter Annuity companies and brokers to provide Tax Shelter Annuity Salary Reduction Agreements – 403(b)'s: AXA Equitable; Mass Mutual with Wells Fargo Advisors; Lincoln Investment Planning, C & A Financial Group/Wealth Management Strategies and Shore Point Advisors/Wealth Management until the next organization meeting of the Board of Education.

*Employee Paid  
Supplemental  
Insurance*

**27. Resolution:** To approve Aflac (American Family Life Assurance Company of Columbus) to offer voluntary employee paid supplemental insurance for all Manasquan school district employees until the next organization meeting of the Board of Education.

*Bank  
Depositories,  
Doc. E*

**28. Resolution:** To designate Bank Depositories in accordance with **Document E** until the next organization meeting of the Board of Education.

**29. Resolution:** To designate the persons authorized to sign checks, make transfers and make withdrawals as well as holders of petty cash funds in accordance with **Document E** until the next organization meeting of the Board of Education.

*District By-Laws*

**30. Resolution:** To re-adopt the existing By-Laws of the Board and Policies and Regulations of the Manasquan Policy Manual including all subsequent revisions to date until the next reorganization meeting of the Board of Education.



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- 31. Resolution:** To approve the Standard Operating Procedure Manual/Internal Control Manual and the Purchasing Manual, as on file in the Board Office until the next organization meeting of the Board of Education.
- 32. Resolution:** To adopt the Doctrine of Necessity to ensure and preserve public confidence in school board members and school administrators, as per Document F until the next organization meeting of the Board of Education.
- 33. Resolution:** To approve establishing bid threshold and authorizing certain action by the Business Administrator/Qualified Purchasing Agent, in accordance with Document G(1) until the next organization meeting of the Board of Education.
- 34. Resolution:** To authorize the Business Administrator/Board Secretary to procure goods and services through state agency (state contracts) and purchasing consortiums and cooperatives (e.g. Ed Data, ESCNJ, HRESC) until the next organization meeting of the Board of Education, as per Document G(2).
- 35. Resolution:** To designate the Business Administrator/Board Secretary as the School Funds Investor until the next organization meeting of the Board of Education.
- 36. Resolution:** To authorize the Superintendent and the Business Administrator/Board Secretary to implement the budget pursuant to local and state policies until the next organization meeting of the Board of Education.
- 37. Resolution:** To authorize the Business Administrator/Board Secretary to pay bills prior to Board of Education approval until the next organization meeting of the Board of Education.
- 38. Resolution:** To approve the Superintendent or designee to authorize line-item transfers until the next organization meeting of the Board of Education.
- 39. Resolution:** To approve the following persons as delegates to New Jersey School Boards Association:  
Eugene Cattani, Delegate      William Dibble, Alternate Delegate
- 40. Resolution:** To authorize the following persons to apply for state and federal funds until the next organization meeting of the Board of Education:  
Robert Goodall, Superintendent, for all available funds  
Pete Crawley, School Business Administrator, for all available funds  
Rick Coppola, Director of Curriculum and Instruction, for ESEA Grants, and  
Carl D. Perkins Grant  
Cindy Cimino, Director of Special Services, for IDEA Grants
- 41. Resolution:** To designate the Superintendent and School Business Administrator/Board Secretary as the primary contact person(s) to the Board appointed attorneys and to authorize the Superintendent and School Business Administrator as the person(s) solely responsible to give the authority to other district employees to contact the Board appointed attorneys with regard to warranted matters until the next organization meeting of the Board of Education.
- 42. Resolution:** To approve the fee schedule for Requests for Public Records be set as follows: A copy of record(s) may be purchased by any persons upon payment of the fee provided by the amended legislation effective November 9, 2010 – \$0.05 per page for letter sized pages and smaller and \$0.07 per page for legal sized pages or larger. Electronic records are provided Free of Charge (i.e. records sent via e-mail or fax; and a charge for the actual cost to provide records in another

*Standard Operating Procedure & Purchasing Manuals*

*Doctrine of Necessity, Doc. F*

*Purchasing Agent Auth. Doc. G(1)*

*Procurement – State Contracts, Doc. G (2)*

*School Funds Investor*

*Implementation of Budget*

*Payment of Bills*

*Auth. Of Line Item Transfers*

*NJSBA Delegate & Alternate Delegate*

*Authorized Persons for Grant Applications*

*Board Attorney Contact Authorization*

*Public Records Request and Fee Schedule*

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medium (i.e. computer disc, CD-ROM, DVD) until the next organization meeting of the Board of Education.

- 43. Resolution:** To authorize the use of district vehicles by employees in accordance with the district vehicle use policy on file in the Central Administration office until the next organization meeting of the Board of Education.
- 44. Resolution:** To approve the Manasquan School District Organization Chart, as per **Document H** until the next organization meeting of the Board of Education.
- 45. Resolution:** To approve the Manasquan School District Chart of Accounts, as per **Document I** until the next organization meeting of the Board of Education.
- 46. Resolution:** To adopt the New Jersey School Board “Code of Ethics” for school board members, in accordance with **Document J** and conduct the required discussion and training of the ethics laws in accordance with N.J.A.C. 6A:30 and 6:3 until the next organization meeting of the Board of Education.
- 47. Recommend** approval to authorize the Superintendent of Schools to hire staff members in between scheduled board meetings and prior to board of education approval.
- 48. Recommend** approval of the Use of School Facilities/Fields Fee Schedule, in accordance with P&R7510, as per **Document K**, until the next organization meeting of the Board of Education.
- 49. Recommend** approval of the color Navy Blue, HEX #000080 – Blue 128, as Manasquan School District’s official color, as per **Document L**.
- 50. Recommend** approval of the use of the Inmate Labor Program offered by the Monmouth County Sheriff’s Office during days when school is not in session until the next organization meeting of the Board of Education (if available by the Department of Corrections).
- 51. Recommend** approval to solicit bids for asbestos abatement at the Manasquan High School and Manasquan Elementary School.
- 52. Recommend** approval of the New Jersey Department of Education Equivalency Application requesting the District be permitted to use the weighted quality performance indicators set forth at proposed Appendix A, Instruction and Program (I&P), Indicators 1 through 7 and existing indicators 8-16 to satisfy the I&P portion of the NJQSAC 2024-25 monitoring and evaluation process as per **Document M**.
- 53. Recommend** approval of the 3-year pricing agreement with Instructure, Inc. for Canvas LMS Cloud subscription for the 2025-2026, 2026-2027, and 2027-2028 school years in the amounts per school year listed below. This purchase does not have an applicable state contract and qualifies as exempt under N.J.S.A. 18A:18A-5(19).
- 2025-2026: \$13,584.00
  - 2026-2027: \$14,096.00
  - 2027-2028: \$14,512.00
- 54. Recommend** approval of the 2023-2024 Audit and ACFR Report of the Financial Records of the Manasquan School District as prepared by Robert A. Hulsart, Jr. of Robert A. Hulsart and Company.
- 55. Recommend** approval of the Corrective Action Plan addressing excess fund balance in the food service fund identified in the 2023-2024 audit as per **Document N**.

*Employee Use of District Vehicles*

*Organizational Chart, Doc. H*

*Chart of Accounts, Doc. I*

*Code of Ethics, Doc. J*

*Hiring between Board Meetings.*

*Use of Facilities, Doc. K*

*District Official Color, Doc. L*

*Inmate Labor Program*

*Solicit Bids for Asbestos Abatement.*

*NJDOE Equivalency Application*

*Canvas Agreement*

*2023-2024 Audit Report*

*Food Service Corrective Action Plan, Doc N.*

**Professional Days**

56. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document O.**

MHS  
Professional  
Days, Doc. O

**Student Action**

**Field Trips**

57. **Recommend** approval of the field trips, as per **Document P.**

MHS Field  
Trips, Doc. P

**Placement of Students on Home Instruction**

58. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

Home  
Instruction

#9556891897	Grade 11	January 29, 2025 – February 28, 2025 (Medical)
#2944567268	Grade 9	January 13, 2025 – February 13, 2025 (Medical)
#4124804659	Grade 9	January 3, 2025 – February 3, 2025 (Medical)
#3389516081	Grade 10	January 3, 2025 – February 3, 2025 (Medical)
#7625201955	Grade 12	January 16, 2025 – February 16, 2025 (Medical)
#5006731490	Grade 12	December 11, 2024 – January 11, 2025 (Medical)
#5261941848	Grade 10	December 17, 2024 – January 17, 2025 (Medical)

**Personnel**

59. **Recommend** approval of the High School personnel, as per **Document Q.**

MHS Personnel,  
Doc. Q

*Mrs. Pollock asked if there was any Old/New Business to come before the board.*

**60. Old Business / New Business**

Old / New  
Business

*Mrs. Pollock asked for a motion to adjourn the meeting.*

*Motion was made by Mr. Cattani, seconded by Mr. Bolderman, and approved by voice vote for all those present in favor to adjourn the meeting at 6:52 p.m.*

Adjournment

**61. Adjournment**

Motion to Adjourn

Respectfully submitted,



Pete Crawley, Ed.D.  
Board Secretary